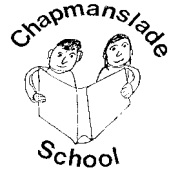


CHAPMANSLADE CE VA PRIMARY SCHOOL

**Learning together in a Christian community,
nurturing and developing lively minds in a caring
environment.**



3rd March 2021

Dear Parents

The staff at Chapmanslade School look forward to welcoming all pupils safely back to school on **Monday 8th March**. Children will be welcomed back to their own classrooms by familiar teachers and teaching assistants. School will look just as it did when your child last attended. Our aim is to achieve a warm welcome and a seamless transition from remote learning back to learning in school. We recognise that some children will take longer than others to adjust; pastoral care and academic support will be woven into each day's lessons and activities for all children.

Please help to keep everyone safe by observing all national rules, and by following our school's covid-secure measures.

What time should I drop off my child?

8:40-8:50am Redwood pupils and their younger siblings must arrive at school

8:50-8:55am All other pupils must arrive at school. Gates will be locked at 9am

What time should I collect my child?

3:00-3:05pm Pupils without a sibling in Redwood will be dismissed. If your only or eldest child is in Oak, Willow or Blossom, arrive by 3:00pm.

3:10-3:15pm Redwood pupils and their younger siblings are dismissed. If your only or eldest child is in Redwood, do not arrive on site before 3:10pm.

What happens if my child goes to Busy Bees Preschool?

Any pupils who attend Busy Bees will be dropped into school at 8:45am and collected from school at 3:15pm. A safe handover takes place between school and Busy Bees staff. We will keep all children safely occupied until Busy Bees collect them at the end of the day, regardless of the dismissal time slot for their class.

What arrangements are in place for parents on the school site?

- As a courtesy to others, parents are requested to wear a face covering on site.
- Only one adult from each household is permitted to enter the school site.
- Designated drop-off and collection time slots reduce the number of parents on site at any time.
- Parents must observe a one-way route through the school. You must enter the site from the gate at the bottom of the playground steps, walk up to the top gate to drop

or collect your child, then exit via the churchyard. It is important that every parent observes this strict one-way route in order to minimise contact and protect all pupils, parents and staff.

- The parents of key stage 2 pupils are welcome to drop their child at the school gate to make his/her own way to the top gate.
- Please say good-bye quickly to your child in order to prevent a queue of parents from forming. If another parent is ahead of you, you must maintain a safe 2 metre distance.
- At the end of the day, your child/ren will be handed over to you as quickly as possible and you are requested to exit promptly via the churchyard to prevent a queue from forming behind you.
- Parents must not congregate on the pavement, at the top of the driveway or in the churchyard so that the school complies fully with national guidance and its own risk assessment.

How do I speak to the school office or to my child's teacher?

The best way to contact the school is by email using admin@chapmanslade.wilts.sch.uk . A member of staff will reply or telephone you as soon as possible; we will aim to acknowledge your email within one working day. Please use the letterbox in the front door or the parent post box in the lobby if you need to write to us and cannot do so electronically. You can also catch any member of staff on the school driveway.

What measures are in place to protect staff?

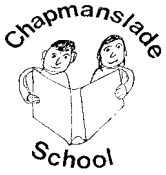
We have a robust risk-assessment in place. Staff will wear face coverings when a safe distance of 2m cannot be maintained between adults. There will be no access to any part of the school site for parents other than the designated one-way path and entrance lobby. Please do not enter the lobby if another parent is already inside. The glass will remain closed to protect staff in the office. You can also help us by dropping-off and collecting children quickly, and by maintaining a safe distance from school staff.

What are the arrangements for lunch?

Lataca will continue to provide cold packed lunches in disposable wrapping. Please order your choice of sandwich filling three days in advance through Lataca. If your child prefers to bring his/her own packed lunch, this should be ready-to-eat. Please avoid items that your child is unable to unwrap by themselves, for example, Frubes which require adult assistance to open. Children will eat in their classroom to minimise contact with others.

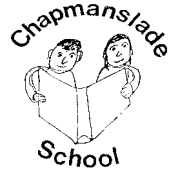
What are the arrangements for drinking water?

Drinking water will always be available. Water will be provided in sterilised (a hot dishwasher cycle) beakers. Your child may bring his/her own NAMED drinks bottle if preferred.



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What are the arrangements for snack?

All children may bring a healthy snack for mid-morning. Disposable wrapping is preferred (a piece of fruit is perfect!) to reduce items moving between school and home. Children in Reception and KS1 will be offered fruit.

What protective measures will be in place?

The school will follow all guidance from the government and local authority.

- Each group of children and 2 adults will be kept separate from the other groups within school. Each group will have its own classroom base and own outside area (to be changed daily on a rota). This minimises contact with other people for your child.
- Frequently touched surfaces such as doors, taps and toilets will be cleaned regularly throughout the day.
- Hand washing will be supervised on arrival, at transition from outside to inside, before eating and after using the toilets.
- Groups will have designated toilet cubicles to use to minimise contact with others.
- Movement around the school will be kept to a minimum with outside paths used wherever possible.
- The school will be cleaned thoroughly each evening.
- If your child requires first aid or becomes unwell with Covid-19 symptoms, staff will use the recommended PPE to attend to your child.
- Doors and windows will be open to aid ventilation and to minimise the touching of surfaces.

What should my child bring to school?

Your child should bring a packed lunch and a NAMED drinks bottle if required.

Your child should bring a waterproof or a sunhat depending on the weather.

Your child may bring a book bag BUT NOT A RUCKSACK

If requested by your teacher, your child should bring a change of clothes.

Your child must not bring anything else to school.

Anything else your child may need will be provided.

What should my child wear?

Children must wear full school uniform in line with the school's uniform policy which can be found on the school's website. All items of uniform must be named to allow us to return items to the correct child. Pupils must also have full PE kit for designated days. Children should wear black shoes (trainers on PE days) that they can take off and put on by themselves. Rucksacks are not allowed in school due to limitations of space.

Which days should my child wear PE kit?

Teachers will notify parents about specific arrangements for the class. Please send your child to school in formal uniform on Monday 8th March.

Will there be any extra-curricular clubs?

A club letter will be sent out at the end of term 4. We have rescheduled Bath Rugby and football after school clubs to terms 5 and 6.

What happens if there is another outbreak of Covid-19?

Chapmanslade School will follow official advice in the event of a within-school outbreak, a local outbreak or a national outbreak. Any person experiencing symptoms of Covid-19 (a high temperature, persistent dry cough or loss of smell / taste) must NOT enter the school site and must seek medical advice.

How can I help to prepare my child to return to school?

Reassure your child that:

- All the staff are really looking forward to seeing him/her again, and that it will be exciting to mix with other children again.
- Adults in school will be interested to hear about everything he/she has been doing at home.
- Keep the remote learning going right up to Friday 5th March. This will help your child to make a seamless return to school and to cope with the school day.
- Make sure all items of uniform and shoes/trainers fit comfortably and have them clean and ready to wear.
- Remind your child not to take anything into school (other than book bag, lunch and a drinks bottle if required).
- Make sure you are punctual for your time slot on the first day. Allow plenty of time to get to school (and park if arriving by car) so you can say goodbye as you make your way to school. Remind your child that you have to leave him/her very quickly at the gate because that helps to keep everyone safe.

How will my child's teacher tell me if anything is wrong?

Teachers will dismiss very promptly at the end of the day to minimise the risk of a queue or gathering forming by the school. Your child's teacher will telephone you as soon as possible if there is anything to discuss. If you need to contact your child's teacher, please email admin@chapmanslade.wilts.sch.uk and we will aim to get back to you within one working day.

We very much look forward to seeing you and your child again next Monday.

Yours sincerely,

Mrs Chapman