



**CHAPMANSLADE CE VA PRIMARY  
SCHOOL**

**Learning together in a Christian  
community, nurturing and developing  
lively minds in a caring environment.**



11/03/22

Dear parents,

Ms Holloway is due to have an important operation next week and is expected to be absent for the remainder of the term, beginning next Monday, 14<sup>th</sup> March. Although we have been aware that this appointment is expected, this will now be taking place much sooner than previously thought. Ms Holloway has informed Willow class of this today.

Mrs Hunter, who currently teaches Willow during Ms Holloway's PPA on a Wednesday, will be teaching in Willow Class on a Monday, Tuesday, Wednesday and Friday on a supply basis. We are very happy that Mrs Hunter has agreed to take on this responsibility as the class are already familiar with her. Unfortunately, Mrs Hunter already has a commitment at another school on Thursdays. I will let Willow Class parents know as soon as we have confirmed who will be teaching in Willow on Thursdays this term.

I understand that this is a sudden change for Willow Class parents and is by no means ideal. Please rest assured that Ms Holloway has planned the term ahead in detail and will have a thorough handover with Mrs Hunter and myself.

I am sure you will all join with me and wish Ms Holloway all of the best for a successful procedure and subsequent recovery.

Thank you for your understanding in this matter.

Yours sincerely,

Mr Cottrell

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