



CHAPMANSLADE CE VA PRIMARY SCHOOL

**Learning together in a Christian community,
nurturing and developing lively minds in a caring
environment.**



24th May 2022

Dear Applicant

Thank you for your interest in the current vacancy at Chapmanslade CE VA Primary School.

We are seeking a kind, enthusiastic and inspiring **permanent contract teaching assistant** to join our talented team.

You will need to be available to work Thursday and Friday between 8:45am and 3:15pm during term time from 1st September 2022. Punctuality in the mornings is essential and our TAs generally arrive by 8:30am to ensure they can park by the school.

We encourage visits from prospective candidates. Please email our School Business Manager, Mrs Andrea McCall, on admin@chapmanslade.wilts.sch.uk if you would like to join a tour of the school on Thursday 9th June at 3:30pm or Monday 13th June at 10am.

Applicants should electronically complete the Wiltshire application form in full, taking particular care not to leave any unexplained gaps in employment or education history. For safeguarding purposes, all periods of time must be accounted for – for example, if you took a gap year, a period of maternity leave, or time out for family responsibilities, make sure you have clearly indicated this in your chronology.

Remember that the purpose of your application form is to secure you an interview. Ensure that your application form succinctly evidences the extent to which you meet the criteria in the person specification. A supporting statement should be no more than two sides of A4.

Applications should be electronically submitted as soon as possible but no later than **12pm on Tuesday 21st June 2022**. Interviews will take place week commencing 27th June. References will be sought for all short-listed candidates prior to interview.

Thank you again for your interest in our school.

Yours sincerely,

Robert Cottrell
Acting Head Teacher